The Annual Quality Assurance Report (AQAR) of the IQAC
2015 - 2016

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

1. Details of the Institution

1.1 Name of the Institution

> Shripatrao Kadam Mahavidyalaya, Shirwal

1.2 Address Line 1

> A/P. Shirwal Tal:- Khandala Dist:- Satara

Address Line 2

> -

City/Town

> Shirwal

State

> Maharashtra

Pin Code

> 412801

Institution e-mail address

> skmshirwal@yahoo.com

Contact Nos.

> 02169-244202

Name of the Head of the Institution:

> Prin. Dr. N. S. Gaikwad

Tel. No. with STD Code:

> 02169-244202

Mobile:

> 09860491767

Name of the IQAC Co-ordinator:

Mr. T. S. Deokule

Mobile:

09890003937

IQAC e-mail address:

skmshirwal@yahoo.com

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)*

12477

1.4 **NAAC Executive Committee No. & Date:**
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC/55/RAR/019

1.5 Website address:

www.skmshirwal.in

Web-link of the AQAR:

-

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B+	77.25	Feb 16, 2004	2009
2	2nd Cycle	B	2.73	2010-11	Mar 26, 2016
3	3rd Cycle	-	-	-	-
4	4th Cycle	-	-	-	-

1.7 Date of Establishment of IQAC :   DD/MM/YYYY

1/9/2004

1.8 AQAR for the year *(for example 2010-11)*

2015-16

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011*)

   i.   AQAR   2011-12   on   29/11/2012
   ii.   AQAR   2012-13   on   23/10/2013
   iii.   AQAR   2013-14   on   11/10/2014
   iv.   AQAR   2014-15   on   30/10/2015

1.10 Institutional Status

University   State [√]   Central [ ]   Deemed [ ]   Private [ ]

Affiliated College   Yes [√]   No [ ]

Constituent College   Yes [ ]   No [√]

Autonomous college of UGC   Yes [ ]   No [√]

Regulatory Agency approved Institution   Yes [ ]   No [√]

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education [√]   Men [ ]   Women [ ]

                      Urban [ ]   Rural [√]   Tribal [ ]

Financial Status   Grant-in-aid [√]   UGC 2(f) [√]   UGC 12B [√]

                      Grant-in-aid + Self Financing [ ]   Totally Self-financing [ ]

1.11 Type of Faculty/Programme

Arts [√]   Science [ ]   Commerce [√]   Law [ ]   PEI (Phys Edu) [ ]

TEI (Edu.) [ ]   Engineering [ ]   Health Science [ ]   Management [ ]

Others (Specify)   . Bachelor Of Computer Application

1.12 Name of the Affiliating University *(for the Colleges)*   Shivaji University ,Kolhapur

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University   -

University with Potential for Excellence   -   UGC-CPE   -

DST Star Scheme   -   UGC-CE   -

UGC-Special Assistance Programme   -   DST-FIST   -

UGC-Innovative PG programmes   -   Any other (*Specify*)

UGC-COP Programmes   03

2. IQAC Composition and Activities

2.1 No. of Teachers   10

2.2 No. of Administrative/Technical staff   01

2.3 No. of students   01

2.4 No. of Management representatives   02

2.5 No. of Alumni   01

2. 6 No. of any other stakeholder and
    community representatives   01

2.7 No. of Employers/ Industrialists   02

2.8 No. of other External Experts   --

2.9 Total No. of members   18

2.10 No. of IQAC meetings held   02

2.11 No. of meetings with various stakeholders: No. | 07 | Faculty | 2 |

Non-Teaching Staff | 2 | Students | 1 | Alumni | 1 | Others | 1 |

2.12 Has IQAC received any funding from UGC during the year?   Yes [ ]   No [√]

If yes, mention the amount [   ]

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. | - | International | - | National | - | State | - | Institution Level | - |

(ii) Themes | - |

2.14 Significant Activities and contributions made by IQAC

- The staff meeting was held to form the different committees.
- The plan of action was developed for the academic year.
- Academic Calendar of various activities namely academic, co-curricular and extension was prepared.
- The Feedbacks were obtained from the stakeholders and analyzed it..
- To facilitate the students and faculties to use modern teaching methods i.e. ICT based teaching.
- To coordinate the activities of all the departments to achieve the ultimate goal of the college.
- Documentation of the various programmes.
- To get reports from the different committees.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year * 2015-16

Plan of Action	Achievements
1. To inculcate variety of teaching methodology among the teachers.	The following teaching methods are inculcated among the teachers - 1. Lecture Method 2. ICT Usage 3.Seminars 4.Projects
2.To enhance continuous comprehensive evaluation throughout the academic year	The Internal Examination Committee has conducted the continuous comprehensive evaluation conducted throughout the academic year - Unit Test 1 of 15 marks on 25% syllabus, Midterm I of 4o marks on 50% syllabus and Unit Test 2 of 15 marks on 25% syllabus in the first term and Unit Test 3 of 15 marks on 25% syllabus and Midterm II of 4o marks on 50% syllabus Unit Test 4 of 15 marks on 25% syllabus in the second term systematically. The result analysis of each examination has done properly.
3. To conduct short courses for employability oriented/industry required skills.	The department wise one short term course was conducted in the academic year for third year students. Dept of Marathi – Shudhalekhan va Mudreet Shodhan Dept of Hindi – Translation Course Dept of English – Course in Creative Writing Dept of History – Modi Language Course Dept of Economics – Modern Banking Course Dept of BCA – Tally Dept of Commerce – Logistic Management
4.To take initiatives for major /minor research projects through UGC funds	Seven faculty members submitted proposals to UGC, WRO, Pune for Minor research projects and three for Major research projects. Mr. A.D. Kokate has completed and submitted one minor research project to UGC.
5. To complete the library automation.	There are totally 20209 books in the library. Among them, 11650 books are computerized.
6. To take initiative to start post graduate courses of Arts & Commerce discipline.	The proposals of new courses of PG in Commerce and in Arts subjects of English, Marathi, Economics and History and of B A in the subject of Geography has submitted to Shivaji University Kolhapur for affiliation.

Attached the Academic Calendar of the year as Annexure. I

2.15 Whether the AQAR was placed in statutory body   Yes   No

Management [√]   Syndicate [ ]   Any other body [ ]

Provide the details of the action taken

-

Part – B

Criterion – I
1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	-	-	-	-
UG	03	-	01	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	04	01	-	02
Others	01	06	-	-
Total	08	07	01	02

Interdisciplinary	-	-	-	-
Innovative	-		-	-

1.2 (i) Flexibility of the Curriculum: Elective option
    (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	03 BA, B Com, BCA
Trimester	4
Annual	-

1.3 Feedback from stakeholders*   Alumni [√]   Parents [√]   Employers [√]   Students [√]
    (On all aspects)

Mode of feedback   :   Online [ ]   Manual [√]   Co-operating schools (for PEI) [ ]

Please see Annexure II

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

> The university revises syllabus after every three years. In the academic year 2015-16 the syllabus of third year B. A., B.Com and B C A is updated. The syllabus of short term courses is designed by the faculty. Four teachers participated in workshops of revised syllabus.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
17	11	06	-	-

2.2 No. of permanent faculty with Ph.D.

07

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
-	4	-	-	-	-	-	-	-	4

2.4 No. of Guest and Visiting faculty and Temporary faculty

-		-		06

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	10	17	05
-Presented papers	07	13	02
Resource Persons	-	-	02

2.6 Innovative processes adopted by the institution in Teaching and Learning:

> - Use of ICT in teaching – video clips, CD's,
> - The college arranges the seminars and projects of the students.
> - The meritorious students are felicitated.

2.7 Total No. of actual teaching days during this academic year

2.8 Examination/ Evaluation Reforms initiated by
the Institution (for example: Open Book Examination, Bar Coding,
Double Valuation, Photocopy, Online Multiple Choice Questions)

> Open Book Test and Online
> Multiple Choice Questions

2.9 No. of faculty members involved in curriculum
restructuring/revision/syllabus development
as member of Board of Study/Faculty/Curriculum Development workshop

08	-	-

2.10 Average percentage of attendance of students

85%

2.11 Course/Programme wise
distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B A I	70	2.85	17.14	35.71	24.28	65.71
B A II	59	1.69	11.86	38.98	32.20	84.74
B A III	62	3.22	27.41	38.70	00	69.35
B COM I	102	8.82	14.70	47.05	19.60	90.19
BCOM II	74	-	4.05	14.86	51.35	70.27
B COM III	44	2.27	11.36	40.90	2.27	59.42
BCA I	20	30	35	20	15	100
BCA II	13	0	30.76	15.38	15.38	61.54
BCA III	11	0	45.45	27.27	0	72.72

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- IQAC renders information regarding the commencement of the term, total working days available and days available for teaching probable, dates of internal examination and other academic activities to be performed. The HOD's of every departments draft the departmental level academic calendar accordingly.
- To provide and take review of the academic diary.
- To facilitate the faculties to use modern teaching methods i.e.ICT based teaching. The faculties take the lectures by using LCD projector after completion of each chapter of the syllabus
- To take frequent review of the teaching work whether it is functioning as per the teaching plan.
- Feedbacks on learning experiences were taken from the students.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	02
UGC – Faculty Improvement Programme	-

HRD programmes	-
Orientation programmes	-
Faculty exchange programme	-
Staff training conducted by the university	01
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	-
Others	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	07	04	-	-
Technical Staff	-	-	-	01

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Institution arranges motivational Lectures for developing research aptitude among the teachers through Research Committee.
- Institution deputes faculties to research related Seminar & Conferences
- Institution promotes FDP through various UGC schemes.

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	01	1	-	-
Outlay in Rs. Lakhs	70,000	85000	-	-

3.4   Details on research publications

	International	National	Others
Peer Review Journals	09	05	-
Non-Peer Review Journals	01	01	-
e-Journals	-	-	-
Conference proceedings	07	10	-

3.5 Details on Impact factor of publications:

Range [-]   Average [ ]   h-index [ ]   Nos. in SCOPUS [ ]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects *(other than compulsory by the University)*	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published   i) With ISBN No.   [-]   Chapters in Edited Books   [-]

ii) Without ISBN No.   [-]

3.8 No. of University Departments receiving funds from

UGC-SAP [-]   CAS [-]   DST-FIST [-]

DPE [-]   DBT Scheme/funds [-]

3.9 For colleges   Autonomy [-]   CPE [-]   DBT Star Scheme [-]

INSPIRE [-]   CE [-]   Any Other (specify) [-]

3.10 Revenue generated through consultancy   [-]

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	-	1	-	-	02
Sponsoring agencies		Self funded			Self funded

3.12 No. of faculty served as experts, chairpersons or resource persons   [02]

3.13 No. of collaborations   International [-]   National [01]   Any other [01]

3.14 No. of linkages created during this year   [1]

3.15 Total budget for research for current year in lakhs : Rs.10000/-

From Funding agency [-]   From Management of University/College [10000]

Total [10000]

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions   received by faculty and research fellows
     Of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	1	-

3.18 No. of faculty from the Institution
     who are Ph. D. Guides   [1]
    and students registered under them   [1]

3.19 No. of Ph.D. awarded by faculty from the Institution   [1]

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

    JRF [-]   SRF [-]   Project Fellows [-]   Any other   [-]

3.21 No. of students Participated in NSS events:

University level [05]   State level [-]

National level [-]   International level [-]

3.22 No. of students participated in NCC events:

University level [28]   State level [-]

National level [-]   International level [-]

3.23 No. of Awards won in NSS:

University level [-]   State level [-]

National level [-]   International level [-]

3.24 No. of Awards won in NCC:

University level [1]   State level [-]

National level [-]   International level [-]

3.25 No. of Extension activities organized

University forum | - | College forum | 14 |

NCC | 04 | NSS | 07 | Any other | 03 |

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Shalabahya Balkanche Sarvekshan.
- Celebration of International Yoga Day.
- Celebration of Independence Day and Republic Day
- Welcome Function for BA , B Com and BCA students of First Year
- Awareness programme on Voters Awareness Campaign
- GramSwacchata Abhiyan
- Save Girl-Child Awareness Rally
- AIDS Awareness Rally
- Message Rally on various subjects such as Plastic Eradication Rally, Tree Plantation, Save Environment, Social and National Integrity, Health Awareness etc.in NSS Special Camp at Bholi Village.
- Body Mass Index checking program for women in Bholi Village
- Tree Plantation in college campus.
- Mannual Work by students on 22nd Spt.(Karmveer Bhaurao Patil Birth Anniversary)

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	14 acers	-	-	14 acers
Class rooms	13	04	-	17
Laboratories	02	-	-	2
Seminar Halls	01	-	-	1
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	04	-	UGC	04
Value of the equipment purchased during the year (Rs. in Lakhs)	747396	-	-	747396
Others	-	-	-	-

4.2 Computerization of administration and library- Yes.

Administrative wing and Library are partially computerised

OPAC facility is available in the library. Libreria -MKCL

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	6651	522328	312	23274	6963	545602
Reference Books	6448	607766	34	7701	6482	615467
e-Books	15	0	-	-	15	0
Journals	67	17505	2	1950	69	19455
e-Journals	1	5000	-	-	1	5000
Digital Database	-	-	-	-		
CD & Video	90	5100	0	0	90	5100
Others (specify)	-	-	-	-		

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	52	02 (29)	01	-	-	04	10	05
Added	-	-	-	-	-	-	-	-
Total	52	02(29)	01	-	-	04	10	05

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

> Computers with internet facility are provided for each department. Inflibnet software is purchased. Android Apps Development workshop is conducted for BCA course

4.6 Amount spent on maintenance in lakhs :

i) ICT

85341

ii) Campus Infrastructure and facilities

76823

iii) Equipments

17947

iv) Others

560841

Total :

740952

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

> The college organizes the Welcome Programme in which each committee chairman tells about the goals and objects of their committees those are students oriented.

5.2 Efforts made by the institution for tracking the progression

> The institution has been taking special efforts for tracking the progression. It follows as
>
> 1. The institution helps the financially weak student by offering financial aids Poor Boys Aids
> 2. The institution publishes its updated prospectus, college magazine and wall-papers every year.
> 3. TA/DA for participation in sports, cultural activities and various competitions like elocution.
> 4. Group insurance scheme subsidised canteen and Earn and Learn Scheme are available
> 5. Organization of state level Elocution competition every year
> 6. The students get adopted by parent teacher by giving all sorts of help

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
603	-	-	-

(b) No. of students outside the state

-

(c) No. of international students

-

Men

No	%
303	51.25

Women

No	%
300	49.75

Last Year (2014-15)						This Year (2015-16)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
289	56	04	156	01	506	348	58	07	190	-	603

Demand ratio   1:1   Dropout   5.9 %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Competitive Examination Guidance Centre
- Provided information about various competitive examinations such as MPSC class I & II, Police pre-training, Railway & Banking to the students
- Arranged guest lecture of renowned person Dr. Vijay Kumbhar for IBPS
- The students of CEGC attended Lectures in the college on various subjects through video conferencing by Rayat Shikshan Santha.
- Organized a 'Book Exhibition of Competitive examination'.
- Two students participated in conference of Competitive Examination on 24th Dec .at Audha (Pune).
- Regular competitive examination classes for interested students.

No. of students beneficiaries | 12 |

5.5 No. of students qualified in these examinations

NET | - | SET/SLET | - | GATE | - | CAT | - |

IAS/IPS etc | - | State PSC | - | UPSC | - | Others | - |

5.6 Details of student counselling and career guidance

- Organized a guest lecture on CV Making and Interview Techniques of Vaibhav Godhalekar, HR Manager, Godrej Company, Shirwal.
- 'Employment Card' Awareness Programme was conducted in the college.
- The Dept of Commerce has conducted Industrial visit to Tube Investment of India Ltd at Shirwal.
- The college has organized a district level employment meets in collaboration with district employment & self employment cell in the campus.
- Prof. M. B. Bhosale has delivered a guest lecture on MBA Entrance Examination
- Prof. Iftekhar Khan has delivered a lecture on Career Guidance

No. of students benefitted | 44 |

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
06	53	-	45

5.8 Details of gender sensitization programmes

- Prevention of Sexual Harassment Committee and Krantijyoti Savitribai Vidyavardhini Manch actively working in the college.
- These committees take initiatives in gender sensitization programmes.
- Prevention of Sexual Harassment Committee has organised guest lecture of Hon.Madhuritai Awate on 'Women Related Laws and Domestic Violence' on 30th Oct.2015.
- Dr.Swati Shah has delivered guest lecture on Women's Health on 8th Sept 2015.
- There was a celebration of Universal Women's Day.
- The college has organised a Yoga Shibir of the girl-students from 14th Dec to 27th Dec.2015

5.9 Students Activities

  5.9.1   No. of students participated in Sports, Games and other events

  State/ University level   30   National level   -   International level   -

  No. of students participated in cultural events

  State/ University level   11   National level   01   International level   -

  5.9.2   No. of medals /awards won by students in Sports, Games and other events

  Sports : State/ University level   01   National level   -   International level   -

  Cultural: State/ University level   01   National level   01   International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution Poor Boys fund	-	3140
Financial support from government Govt of India Scholarship & freeship	21	72914
Financial support from other sources Eklavya Shikshan Prasarak Sanstha, Khandala	-	-
Number of students who received International/ National recognitions	-	-

5.11   Student organised / initiatives

Fairs   : State/ University level $\boxed{\checkmark}$ National level $\boxed{}$ International level $\boxed{}$

Exhibition: State/ University level $\boxed{\checkmark}$ National level $\boxed{}$ International level $\boxed{}$

5.12   No. of social initiatives undertaken by the students $\boxed{3}$

5.13 Major grievances of students (if any) redressed:
- S.T. Transport problem from residence to college
- The college has suggested to Bus Depot Manager about the frequency of buses for the student need.
- The police patrolling is maintained for the security feelings of the students' particulary girls.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

The college aims the following Vision, Mission-

VISION

"To provide value based quality education and tapping latent potentials lying in the rural areas to generate human resource equipped with contemporary skills for building the nation."

MISSION

- To do the search of the students in the area who are eligible & deprived of taking higher education.
- To inculcate the value of labour and education through self-help.
- To contribute the development of economically backward area by helping the rural students to get quality education and to facilitate them with global stream of courses.
- To make aware the students about the carrier opportunities available through the programs offered by them.
- To mould the character of students through value based education.
- To refine the versatile personality of the students with positive approaches and purposeful skills.
- To create environmental and social awareness by exposing students to various activities.

6.2 Does the Institution has a management Information System

The college has MIS for various reports are prepared & submitted to Principal for communicate the functioning of various committees.

- **Administrative aspects:-**
  Maintaining Time Master
  Dispatching Statistical data to every required places
  Maintaining Library visit book
- **Academic Aspects:-**
  Planning of academic calendar
  Maintaining Teaching plan
  Preparing Lesson notes regularly
  Report of students attendance
  Inculcating feedbacks from Stakeholders
  Report of Completion of syllabus
  Varandah Supervision
  Suggestion Box

6.3.1 Curriculum Development

- There is less autonomy in curriculum development of UG & PG Courses even though the carrier oriented courses & short term Courses Syllabus where prepared

6.3.2 Teaching and Learning

- Use of ICT , Seminars and Projects.
- We depute teachers to seminars ,workshop and conference to improve their knowledge and skill
- Educational film documentary, Industrial Visits, study tours etc.

6.3.3 Examination and Evaluation

- Tests and Midterms are conducted.
- External examination is conducted through university according to their rules and regulations. We follow the guideline given by the university.
- Seminars, Home Assignments and Projects
- Open Book Test for selected classes.

6.3.4 Research and Development

- We promote teachers to undertake minor/major research projects
- We also depute our teachers on fellowship for M. Phil & Ph.D.
- We motivate teachers to organize to attend and to present paper in seminars and conferences

6.3.5 Library, ICT and physical infrastructure / instrumentation

- The library is partially computerised.
- We provide book bank facility
- We purchase recent books related to our curricula's.
- Sufficient infrastructures facilities are available ,we maintain and improve the infrastructural facility.

6.3.6 Human Resource Management

- Promote teachers to attend orientation & refresher courses
- Our parent institution organises development program for teaching and non-teaching staff

6.3.7 Faculty and Staff recruitment

- Our parent institution appoints the staff according to government rules & regulations

6.3.8 Industry Interaction / Collaboration

- College has signed MOU with GODREJ interio , Paranjpe Metal Pvt.Ltd. industries
- We invite officer from industries for guest lectures
- We provide infrastructure for Industrial Training Programs & sports

6.3.9 Admission of Students

- Admissions are given on First come First serve Method
- As per university & govt rules and regulations
- We give wide publicity of admission schedule

6.4 Welfare schemes for

Teaching	Kutumba Kalyan yojana for medical treatment , various loan facilities are provided through bank started by parent institution
Non teaching	Loan facility for the education of their
Students	Student aid fund, poor boys fund, Earn & learn scheme, student adoption Scheme, various scholarships, Group Insurance

6.5 Total corpus fund generated

-

6.6 Whether annual financial audit has been done   Yes √   No ☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		Yes	Sanstha
Administrative	No		Yes	Sanstha

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes   Yes √   No ☐

For PG Programmes   Yes √   No ☐

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- Semester system is adopted
- Online system is in use for filling up the examination form & for result Declaration

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

-

6.11 Activities and support from the Alumni Association

- Alumni sponsors the annual prizes for students
- Alumni association participates and contributes in departmental activities

6.12 Activities and support from the Parent – Teacher Association

We conduct parents meeting to communicate students progress & to collect the suggestion for them.

6.13 Development programmes for support staff

Training and development programme are organised through parent institution

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Attempts are made to increase greenery on campus by plantation
- Drip irrigation system is used to water the plants
- Plastic & electronic work is given for recycle
- Control is exercised on use of paper and scarp papers are given to recycle
- Water Conservation
- Solar System is in use pits are in use
- Compost manure

Criterion – VII
7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details

The following are the innovations which are introduced during the academic year 2015-16.

- Workshop on Android App
- Organisation of crystal fest for BCA students
- Soft Skill workshop
- Book Exhibition on 26th Jun and 12th Aug.
- Reading Inspiration Day on Birth Anniversary of APJ Abdul Kalam
- Wall Paper Publication
- National Seminar
- Staff Academy
- Lt. L.M. Subhedar State Level Elocution Competition Continued.
- Short Term Courses by Departments.
- Alumni Meet.
- Poor boy's fund.
- Symposium Budget 2016-2017
- Karmaveer Vidya Prabodhini Examination on General Knowledge
- Minor / Major Research Projects submitted by faculties
- Paper presentation in International National conferences and seminars.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

ATR is as follows

- The teaching methods are inculcated among the teachers -Lecture Method, ICT Usage ,Seminars and Projects.
- The Internal Examination Committee has conducted the continuous comprehensive evaluation conducted throughout the academic year
- The department wise one short term course was conducted in the academic year for third year students. The college has also conducted Certificate Course in Spoken English and Logistic Management.
- Seven faculty members submitted proposals to UGC, WRO, Pune for Minor research projects and three for Major research projects. Mr. A.D. Kokate has completed and submitted one minor research project to UGC.
- Dr.R.B.Pawar, Dr.Mrs.S.A. Pandharbale and Dr.Mrs.Kothawale have completed Ph.D. and Mr. Bhosale D.R, Mrs. Suryavanshi S.R, Mr.Deokule T.S. Mr.A.D.Kokate and Mr. Lokhande N.D.are doing Ph.D.
- The proposals of new courses of PG in Commerce and in Arts subjects of English, Marathi, Economics and History and of B A in the subject of Geography has submitted to Shivaji University Kolhapur for affiliation.
- Automation of Library is in partial stage
- Book Bank Scheme for poor students
- Students Participation in sports & cultural Activities is as follows.

1. The students of the college have participated in sports at Zonal Level in Kabbaddi and District level in Volleyball, Athletics and Badminton.
2. The students are participated in Youth Festival organized by Shivaji University, Kolhapur in various competitions such as Elocutions, Folk Drama and many more. Mithun Mane selected for National level Elocution Completion.
3. Mayur Dixit and Ajay Dhaigude got second prize in State Level Poster Presentaion

- Outreach programs for villages are organised through N.S.S. in the winter camps by means of Speeches, BMI checking camps for girl students, organising different competitions for villagers, cultural programme with the village officials etc.
.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

> The college has number of innovative practices in the academic year 2015-16. The following two are the best practices of the year
>
> 1. Workshop on Android App.
> 2. Soft Skill workshop

See annexure no. III

7.4 Contribution to environmental awareness / protection

> - Cleaning of college campus on the occasions of 15th August -22 sep 2016,26 January NSS Day and Annual Function .
> - Visit to nearly places.
> - Preparation of environmental Wallpapers.
> - Tree plantation through NSS camp at village Bholi.
> - Cleaning of Bholi Village through NSS.
> - Visit to Wai-Pachgani – Mahabaleshwar for biodiversity .
> - Solar Lamps.
> - Tree plantation in college campus .

7.5 Whether environmental audit was conducted?   Yes [ ]   No [✓]

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

> - A beautiful eco-friendly campus with the compact building.
> - Accessible by NH4 Pune-Banglore & connected by roads to nearby villages.
> - Computer assistance for office, library, departments and staffroom.
> - Whole college campus is covered by CCTV cameras from safety point of view.
> - Industrialization zone for employability.
> - Strengthening Research interest among the faculties
> - Transforming highly localized traditional campus into modern urbanized one.
> - Strengthening of ICT-enabled teaching-learning methods
> - Exploring cultural and athletic abilities of students of rural background

8. **Plans of institution for next year**

The plan of action for the year 2016-17

- To start PG courses in the subjects of Commerce & English.
- To Host and Lead 53rd Satara Zonal Sports Competition, Shivaji University ,Kolhapur
- To organize department wise & class wise co-curricular activities on birth anniversary of Karmaveer Bhaurao Patil.
- To organise employment and self-employment training courses.
- To enhance continuous comprehensive evaluation throughout the academic year

Name:- Mr.T.S. Deokule   *Name:- Dr. N.S. Gaikwad*

Signature of the Coordinator, IQAC   *Signature of the Chairperson, IQAC*

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Academic Calendar: 2016-17

June	University results and Admission .Opening of the college after summer vacation, Preparation of time table Principal's address. Common staff meeting. Allotment of work to teaching & Non teaching staff. General time table for an implementation. Annual meeting of ex-Student. Department wise planning meeting.
July	Welcome function for B.A/B.Com/BCA Part 1 students. Selection of NSS volunteers & NCC cadets. Selection of student for Youth Festival. Allotment of student to parent- teachers. Planning of staff Academy. Felicitation of meritorious student. Subject wise Internal Tests
August	Independence Day celebration, NCC & NSS Activities, Planning for study tours Formation of student's council, Organisation of UGC seminar. Mid semester - examination.
September	Study tours and field work. Celebration of teacher's day and Karmaveer birth Anniversary. Subject wise internal tests.
October	Preparation of university examination B.A.B.Com B.C.A.part I,II,and III. University semester examination Academic planning of second semester. L.M.Subhedar Memorial state –level Elocution competition.
November	VACATION
December	NSS camp, Meeting of Head of Dept., Students study tour, conference, seminar and workshop activities.
January	Study tours ,Republic Day celebration ,NSS, Special rural camp,NCC,C certificate examination, subject wise internal test
February	Preliminary Practical Examination, completion of syllabus .Practical University examination. Farewell function for B.A.,B.Com.& B.C.A. Part III students. Home assignment, Mid semester exam, Annual sport week, Prize distribution function.
March	Revision of syllabus, Preparation of university Examination, subject wise internal test.
April	University Semester Examination, Term End Staff meeting.
May	University Result, Feedback from students, summer vacation.

Feedback from Stakeholders

- The student feedback was collected in structured format. The implementation went through suggestions and interactions with students while pursuing their studies.
- The written feedback was inculcated from alumni during their meet held once in a year called "*Maji Vidyarthi Melava*"
- The parent feedback was obtained during the meet of parent-teacher association.
- The college got feedback from employers and industries where the alumni are employed.
- In format feedback inform of suggestions was obtained from academic peers from university and other reputed persons when they visited our institute.
- All the feedbacks were tabulated and analysed and communicated to BOS members in the workshops of the revised syllabus for appropriate inclusion.

Best Practice No. I

1. **Title of the Practice:** Android App Development
2. **Goal**:
   - To create interest & get acquainted with app making
   - To make them familiar with app making.
   - To provide opportunity to develop the app supporting to Android

3 Context

The students from B.C.A. department are from rural background. These students are not that much familiar with modern technology. Smart phones are part & parcel of modern technology, which is need of the day. So it is departmental mission to make students aware of such things. Department would like to provide this opportunity through Android App Development programme. Android operating system is a core part of the smart phones. So to get a touch with modern technology of develoing apps for Android O.S. The department has organised this activity /practice for B.C.A .students.

4 Practice-

Department of B.C.A organised two days exhaustive programme on Android App Development. The total programme is conducted for two days in four sessions.

Day 1st

Session I-
There is an introduction to java language. Under this Java Language, Concepts of object oriented programming, structure concept, class & object, inheritance & polymorphism.
There is a introduction to XML & Android. This included overview, android SDK, History & features of android. The first session ended with setup of android development environment. System requirements, eclipse & SDK installation, AVD creation were the points to be covered in this unit. After this project structure of android & first android application was started.

Session II-
Android application fundamental are introduced in second session. The point covered in this session are android application building blocks activity components, shutting down components, life cycle of application , development tools ,life cycle of activity. The session ended with use interface & view hierarchy layouts.

Day 2nd :

Session III-
That was started with main building block activity, content provaider broadcast receivers, which is important in apps programming The resource person also made aware about

data store in SQ Lite database & android media API the also made clear the android app developing concept Here students were introduced to develop simple apps .

Session –IV
            In this session competition of app amking was organised. Students are asked to make apps as per the given requirement. 3 Groups had won 1st ,2nd &3rd prize . 1St winner group had
An opportunity to participate in the first round of Grand final in Innovation held at IIT Madras in March 2016

5. Evidence of success -
- Student enjoyed & learned lot from the android app development workshop.
- Students prepared android apps on their own under the faculty guidance.
- Student got opprtunirty to participate in Grand Final at IITMadras.
- Faculty from B.C.A. department also enriched through this workshop.

6.   -
7   -
8 Contact Details Dr. N.S. Gaikwad
                Principal, SKM Shirwal

Best Practice-2

1 Title of the Practice: Workshop On Soft Skill, 23rd Jan 2016
2 Goals
- To make students aware of softskill
- To inculcate soft skill in students

3. Context-

    The college is very much aware of students' rural background. The families to which students belong are farmer families. The most of these families are engaged in primary activities like farming. In such a condition student are unaware of soft skills required for life. So to develop and inculcate soft skills into students the college has organised the one day workshop on soft skill.

4. Practice

- Students attended workshop on soft skill with full enthusiasm and asked frequent organization of such programme.
- The department of English organized one day workshop for soft skills on 23rd January 2016. Dr. Savita Kothawale as convener & Prof. Devaki Rathod as coordinator, organized the workshop under the guidance of Prin.Dr.N.S.Gaikwad.
- In the first session Dr.Manisha Patil Y.C.Collage Satara delivered her lecture on "Booshing Soft skill. She supported her lecture with videos, activities etc..

- Second session was conducted by Shree. Abhishek Risbud a proprietor "Blendskill" spoken class, Pune on "Soft_skill: As a behavioural skill" He conveyed various behavioural skill that could offer energy to cope with the whole around. He displayed some clips regarding the topics.
- The third session was commenced by Shree. Kapil Dhumal Godrej Interio ,Shirwal. He interacted with student regarding "Problem Solving and Decision Making Skill". He emphasized objectives of problem solving by pointing of the various steps of problem solving. He also delivered ways of managerial skill.
- Prin.Dr.N.S.Gaikwad also shared his views on soft skills by inculcating communicative competency in students.

5. Evidence of success –

- The students enjoyed the workshop.
- The students are aware of soft skills.
- The soft skill acquainted from the workshop used for betterment of communicative competency by the students.

6.   -
7   -
8 Contact Details :   Dr. N.S. Gaikwad
                       Principal, SKM Shirwal