



Rayat Shikshan Sanstha's

Yashwantrao Chavan Mahavidyalaya, Pachwad

Internal Quality Assurance Cell (IQAC)

Academic & Administrative Audit Committee

NOTICE

Date: 17.03.2020

Members of Academic & Administrative Audit Committee are hereby inform that the first meeting of this committee for the academic year 2019-20 will be held on 23rd March, 2020 at 11.30 a.m. under the chairmanship of I/C Prin. Dr. S.M. Bhosale to discuss the following issues. The meeting will take place in Principal's cabin on said date and time. Further, other teaching staff is also invited to participate in this meeting to share their views and opinions.

1. To read & confirm the minutes of the previous meeting.
2. Implementation of Academic & Administrative Audit 2019-20.
3. Any other issue with prior permission of chairman.


Coordinator
IQAC
Yashwantrao Chavan Mahavidyalaya
Pachwad, Tal. Wai




I/c. Principal.
Yashwantrao Chavan Mahavidyalaya
Pachwad, Tal. Wai, Dist. Satara.



Rayat Shikshan Sanstha's

Yashwantrao Chavan Mahavidyalaya, Pachwad

Internal Quality Assurance Cell (IQAC)

Academic & Administrative Audit Committee

MINUTES

Date: 23.03.2020



The first meeting of Academic & Administrative Audit Committee for the academic year 2019-20 was held on 23rd March, 2020 at 11.30 a.m. under the chairmanship of I/C Prin. Dr. Bhosale S.M. In this meeting following issues in agenda were discussed and the below mentioned decisions were taken for further actions.

Item 1: To read & confirm the minutes of the previous meeting.

Sr. No. 1: The coordinator had read out the minutes of the previous meeting which were accepted by the members without any change and approved by the chairman.

Item 2: Implementation of Academic & Administrative Audit 2018-19.

Sr. No. 2: The coordinator has brief the members regarding the circular received from the Rayat Shikshan Sanstha, Satara for the implementation of Academic & Administrative Audit 2019-20 under its supervision. The chairman has provided elaborative guidance the Performa of AAA to the members which was well received by the members.

After the in depth discussion the committee has taken decision to actively participate in this well thought initiative of the parent institute. For the effective and timely completion of the requirements regarding this AAA 2019-20 committee decided to distribute the responsibilities among college staff. The details were as below:

| Sr. No. | Name of the Staff | Tasks Assigned | Signature |
|---------|--------------------|--|-----------|
| 1 | Smt. Banasode J.L. | Completion of staff profile Criterion II | |
| 2 | Mr. Deshmukh R.K. | Completion of staff profile Departmental Profile Criterion V NIRF | |
| 3 | Smt. Nalawade D.B. | Completion of staff profile Departmental Profile Criterion I | |
| 4 | Mr. Bhise R.G. | Completion of staff profile Criterion VI | |
| 5 | Mr. Shinde P.M. | Completion of staff profile Departmental Profile Criterion IV | |



Rayat Shikshan Sanstha's

Yashwantrao Chavan Mahavidyalaya, Pachwad

Internal Quality Assurance Cell (IQAC)

Academic & Administrative Audit Committee

| | | | |
|----|-----------------------|--|--|
| 6 | Smt. Nalawade D.B. | Completion of staff profile Criterion V | |
| 7 | Dr. Sau. Pinjari V.J. | Completion of staff profile Criterion III | |
| 8 | Mr. Gholap D.D. | Completion of staff profile Criterion VII | |
| 9 | Mr. Gaikwad R.V. | Completion of staff profile Departmental Profile Criterion II | |
| 10 | Dr. Pawar S.M. | Completion of staff profile Departmental Profile Criterion I | |
| 11 | Smt. Bhadalkar D.S. | Completion of staff profile Criterion VII | |
| 12 | Smt. Patole S.P. | Completion of staff profile Criterion IV | |
| 13 | Smt. Kumbhar S.M. | Completion of staff profile UGC Grant Details (Plan X, XI, XII) Criterion VI | |
| 14 | Smt. Shinde R.S. | Completion of staff profile Criterion II | |
| 15 | Mr. Shaikh S.A. | Completion of staff profile Criterion III | |

All are instructed to complete the assigned responsibilities along with supportive documents on or before 25th March 2020. The said work will be verified on below mentioned dates by the institutional Academic & Administrative Committee.

Staff Profile - 26th March 2020
Departmental Profile - 27th March 2020
Criteria wise inputs
NIRF - 28th March 2020
Administrative Audit

Item No. 3: Any other issue with prior permission of chairman.

Sr. No. 3: No other issue was discussed and meeting was concluded with vote of thanks.

Co-ordinator
IQAC
Yashwantrao Chavan Mahavidyalaya
Pachwad, Tal. Wai



W.C. Principal
Yashwantrao Chavan Mahavidyalaya
Pachwad, Tal. Wai, Dist. Satara.



Rayat Shikshan Sanstha's

Yashwantrao Chavan Mahavidyalaya, Pachwad

Internal Quality Assurance Cell (IQAC)

Academic & Administrative Audit Committee

Attendance

| Sr. No. | Name | Signature |
|---------|------------------------|-----------|
| 1 | Dr. Anil Patil | |
| 2 | Dr. S.M. Bhosale | |
| 3 | Mr. R. K. Deshmukh | |
| 4 | Smt. J. L. Bansode | |
| 5 | Smt. R.D. Gaikwad | |
| 6 | Smt. S.M. Kumbhar | |
| 7 | Smt. S.P. Patole | |
| 8 | Mr. Gholap D.D. | |
| 9 | Shri. B.J. Gaikwad | |
| 10 | Mr. Girish Patil | |
| 11 | Ms. Vaishnavi Gaikwad | |
| 12 | Ms. Pratisha Kale | |
| 13 | Mr. R. V. Gaikwad | |
| 14 | Mr. Bhise R.G. | |
| 15 | Mr. P.M. Shinde | |
| 16 | Smt. D. B. Nalawade | |
| 17 | Smt. Dr. V. J. Pinjari | |
| 18 | Smt. Shinde R.S. | |

Co-ordinator
IQAC
Yashwantrao Chavan Mahavidyalaya
Pachwad, Tal. Wai



I/c. Principal,
Yashwantrao Chavan Mahavidyalaya
Pachwad, Tal. Wai, Dist. Satara.