Rayatshikshansanstha's
ShripatraoKadamMahavidyalaya, Shirwal
Mid Term Examination- 2023-24
Sub: Office Automation

Total marks-50   Date-06/10/23
Std: FY BCA   Time:11am-1.00pm

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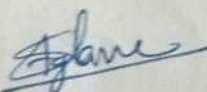Q.1 .Choose correct alternative for following questions from option given below   [12]

1) Which of the following is not a font style?
a) Bold   b) Italic c) Superscript d) None of the above

2) Border can be applied to
a) cell b) Paragraph c)Text d) All of the above

3) You do not like the style which Word uses as default. Is it possible to change it?
a)Yes b)No c) Only on windows 7 d) Depends on the edition

4) Which of the following is not a document types which the mail merge wizard will work with?
a) Letter b)Directory Email Message c) Catalogue d) Insert Merge feild

5) Which bar is usually located below that Title Bar that provides categorized options?
a) Status bar b) Menu bar c) Tool bar d)Scroll bar

6) PowerPoint is best described as?
a) Presentation softwere b) PowerPoint is best described as
c) Database softwere d) Desktop Publishing Softwere

7) What does WWW stand for?
a) World Wacky Web b) World wide Web c) Wide World of Why d) World Web Wide

8) You can insert the following on a slide
a) Picture b) Text c) charts d) All of the above

9) Powerpoint is saved as:
a) .pptx b).xlsx c).txt d) .docx

10) The origin of the internet was developed from the concept of
a) Microsoftb) IBMc) ARPANET d) Web

11) Every computer machine host on the internet network has
a) Similar IP address b) unique 15 – digit number
c) Unique IP address d) the same IP address

12) The Server on the internet is also known as a
a)Hubb) Host c) Gateway d) Repeater

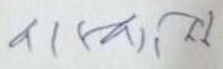Q.2 answers in brief (any 3 out of 5)   [18]

1) Explain in detail about internet and uses of internet?

2) Explain in detail about presentation and how to create presentation?

3) Explain in detail about types of internet connection (dialup connection,   Broadband Connection, DSL, Cable)?

4) Explain open office writer in detail?

5) How to create master document in MS word and steps to create master document?

Q3 .Write note on (any four)   [20]

1) Web Browser

2) URL

3) Templets in Power Point Presentation

4) Portals

5) Wireless Connection

Head
Department of BCA
Shripatrao Kadam Mahavidyala
Shirwal

Principal
Shripatrao Kadam Mahavidyalaya Shirwal
Tal- Khandala Dist-Satara

Rayat Shikshan Sanstha's

SHRIPATRAO KADAM MAHAVIDYALAYA, SHIRWAL.

Mid-Term I Exam, 2023

Class: BCA I (Sem I) NEP   Subject: office Automation

Paper: Marks: 50 M

MARKLIST

Roll No.	Marks	Roll No.	Marks	Roll No.	Marks	Roll No.	Marks
1401	35	1422	18	1443	08		
1402	18	1423	04	1444	18		
1403	18	1424	21	1445	18		
1404	21	1425	24	1446	28		
1405	22	1426	36	1447	24		
1406	33	1427	23	1448	08		
1407	18	1428	30	1449	18		
1408	26	1429	18				
1409	18	1430	15				
1410	13	1431	25				
1411	34	1432	09				
1412	18	1433	07				
1413	12	1434	24				
1414	15	1435	34				
1415	06	1436	13				
1416	14	1437	18			pass	33
1417	11	1438	15			Fail	15
1418	32	1439	21			Absent	01
1419	13	1440	23				
1420	36	1441	21			Total	49
1421	18	1442	Ab				

Bhosale

Jr. Supervisor

Chairman
2nd Examination Committee

U Principal

Rayat Shikashan Sanstha's

Shripatrao Kadam Mahavidyalaya, shirwal
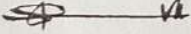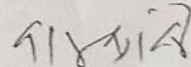
Department of History

Year 2023-24

History One Day Study Tour

Report

Rayat Shikshan Sanstha's Shripatrao kadam Mahavidyalaya, shirwal Department of History has organised one day educational tour to Baneshwar Tempal and Garden on dated 18/10/2023. In that tour Dr. P.S.Mane , HoD of History Dept. Has given the information about the Hemadpanthi Temple.Students studied about the structure and craftsmanship of the temple students also studied about the various Ayurvedic trees and flowers in the Baneshwar garden. Number of students Dr. P.S.Mane, Mr.More B.V. ,Mr.Jamdade N.P. were Participated in that educational tour.The students and teachers went to Baneshwar on 9.00 am and returned on 4.00pm in same date.It was like edutainment tour. Students learnt and enjoyed the tour a lot.which returning from the tour.They a delicious food as well.

HoD, Department of History
Head of History
Department of History
Shripatrao Kadam Mahavidyala
Shirwal

Principal
Shripatrao Kadam Mahavidyalaya Shirwal
Tal.- Khandala Dist.- Satara.

फोटो गॅलरी

बनेश्वर मंदिर भेट— विद्यार्थी व प्राध्यापक

बनेश्वर मंदिराची माहिती सांगताना प्रा.डॉ. माने पी.एस.

Head
Department of History
Shripatrao Kadam Mahavidyala
Shirwal

Rayat shikshan sanstha,
Shripatrao Kadam Mahavidyalaya, Shirwal
Department of BCA

Report

Date: 13/04/2024

Shripatrao Kadam Mahavidyalaya, Shirwal and BCA department had organized an industrial visit on 13 April 2024 to located 317, Rajdhani Complex , Shankar Maharaj Math , Dhankawadi , Pune 43 . The visit was organized and coordinated by Sonali Aglave, Manali Palkar and Pratiksha Bhosale Of Professor of BCA Department. We started travelling from the college campus at 8.00am via bus. Totally 16 students along with 3 coordinators faculty were there in the journey.

An industrial visit is to provide students with an insight into the corporate world. It provides students with a practical real-world perspective on different functions in organizations such as IT, Marketing, Operations etc . Moreover, it gives exposure from the academic point of view to the students. The main aim of industrial visits \ Educational trips is to give exposure to the students about the practical working environment with theoretical learning. They provide students a good opportunity to achieve full awareness about industrial practices and working.

Industrial Visit brings clarity to important management concepts, as student's practical experience firsthand how these concepts are put into action. Industrial Visit Bridge the gap between classroom theoretical training and practical learning in a real-life environment .It provides an opportunity for students to ask questions related to their area of interest. This also gives students a platform to enhance their interpersonal skills. The students get to see the best practices opted by different companies for similar work. Using the case study approach with in the visit to bring out cognitive thinking among students.

Principal
Shripatrao Kadam Mahavidyalaya Shirwal
Tal.- Khandala Dist.- Satara.

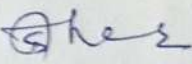# Industrial visit photo 2023-24

Rayat Shikshan Sanstha's
Shripatrao Kadam Mahavidyalaya, Shirwal
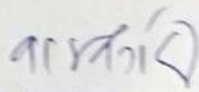Tal. Khandala Dist. Satara

LATE. L. M. SUBHEDAR SMRUTI
STATE LEVEL ELOCUTION COMPETITION 2023-24
(YEAR 27)

Report

The state level Elocution competition was organized on 1st March 2024 by the cultural department of the college. This was the Twenty Seventh year of the competition. Introductory remarks were made by the Head of Cultural Department, Performed by Dr.Subhash Aher. He explained the purpose behind organizing this competition. Vice Principal Dr. Pratapsinh Mane introduced and welcomed the chief guests. The image of L.M. Subhedar was worshiped by the dignitaries. The chief guest on the occasion was Shri Appasaheb Deshmukh, Member, General Body Rayat Shikshan Sanstha, Satara. He said Students develop the ability to express their thoughts and contentment. On this occasion, Chairman Principal Dr. Bal Kamble expressed his thoughts. He said that students should develop the art of reading by taking books from the library. A total of 40 representatives from secondary and college groups were present in this competition.Students from different parts of Maharashtra participated. The students gave excellent speeches on the given topic. Hon'ble Joint Secretary Prin. Dr. Dnyandeo Mhaske was present as the chief guest at the closing ceremony. He also guided the students. The examiners selected the first three numbers in each group and two numbers for encouragement. The students were felicitated by the dignitaries. Examiners and students also expressed their views on the occasion. The program was moderated by Prof. Manali Palkar. Dr. Sunita Suryavanshi and Prof. Rahul Inle considered vote of thanks. The program was attended by a large number of college students and contestants.

Dr. Aher S. D.
Chairman

Principal
Shripatrao Kadam Mahavidyalaya Shirwal
Tal.- Khandala Dist.- Satara.

LATE L. M. SUBHEDAR STATE LEVEL ELOCUTION COMPETITION 2023-24

Late L.M. Subhedar Image worship

Chief Guest: Prin. Dr. Dnyandeo Mhaske

Chair Person Prin. Dr. Bal Kamle

Participants Speech